

Always Keep Improving! 319 Littleton Rd #206 Westford, MA 01886 888-336-1124 www.qualitysupportgroup.com

QSG reserves the right to cancel or re-schedule courses and to change instructors. Please be advised that in the event of a course cancellation, QSG is not responsible for airfare penalties or other travel related expenses you may incur.

If you need to cancel, we will refund your paid registration fee as noted below.

- 1. Requests for cancellations/transfers received at least 10 business days before the start of the course receive a full refund/transfer.
- 2. Requests received within 10 business days of the course starting incur a \$250 fee.
- 3. After the course starts, there are no refunds
- 4. Registrants who fail to attend without advance notice are liable for the entire course fee.
- 5. If you cannot find a substitute, we can transfer your course fees to another QSG course of your choice.